



The Institute of Corporate Secretaries of Pakistan

(Incorporated Under Companies Ordinance 1984 Limited by Guarantee)

Exemption Application Form

Attach photograph
here

Student no. S - [] [] [] [] [] []

(For office use only)

Name: _____

Address (for correspondence purpose): _____

Ph (Res): _____

Ph (Off): _____

Mobile: _____

Email (Pers): _____

Email (Off): _____

I hereby apply in accordance with the Rules of the Council for Exemption from the following Examination/Papers of the Institute Examinations:

Exemption(s) claimed				Qualification	University/Institute attended	Grade/Div/GPA	Exemption fee
Group	Code	Subjects	Tick	Title	Name	In subject	Rs.
Module A	I	111	Economics Environment				700/-
		112	Introduction to Accounting				700/
		113	Business Maths and Statistics				700/
	II	121	Commercial and Industrial Laws				700/
		122	Information Technology				700/
Module B	III	231	Human Resource Management				1,200/-
		232	Business Finance				1,200/
	IV	241	Financial Accounting and Reporting				1,200/
		242	Corporate Tax Management				1,200/

I am enclosing herewith:

1. Attested photocopies of degrees / diplomas / certificates mentioned in above schedule.
2. Original Mark sheets/transcripts of above mentioned qualification.
3. Cheque / Payorder / Bank Draft of Rs. _____ for the exemption fee as per above schedule.

Date: _____

Signature: _____

For Office Use:

Verification:	Approval:
Complete documents and fees submitted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Exemption granted: <input type="checkbox"/> Yes <input type="checkbox"/> No
Recommended for above mentioned exemptions: <input type="checkbox"/> Yes <input type="checkbox"/> No	Remarks: _____
Remarks: _____	_____
Signature: _____ Date: _____	Signature: _____ Date: _____